

Child-Safe Child-Friendly Policy

Tinonee Public School P&C Association believes in providing a Child-Safe Child-Friendly¹ environment.

Child-safe means taking active measures to keep children and young people safe from physical, sexual or emotional abuse. **Child-friendly** means creating a trusting environment that values, respects and welcomes children and young people. This means children and young people feel confident to raise any problem or concern and know they will be listened to.

All volunteers of the Tinonee Public School P&C Association shall complete the Volunteer's Declaration².

All remunerated employees of the Tinonee Public School P&C Association shall complete a Working with Children Check³.

All volunteers of the Tinonee Public School P&C Association who are directly engaged with children or young people shall complete a Working with Children Check⁴. (transporting, excursions, overnight supervision as examples)

All third party self-employed peoples engaged and/or invited by the Tinonee public School P&C Association to attend a P&C event where children and or young people are to provide a copy of their Certificate for Self Employed People⁵ to the P&C Association. An identified (by way of Minuted resolution) member of the association shall verify the Certificate number⁶ with the NSW Commission⁷.

All and any member of the P&C shall immediately report any behaviour to the appropriate Department of Education and Communities (DEC) personnel that may be within the area of responsibility of the mandatory reporting⁸ requirements. Complaints will remain confidential and can be sent to an Officer of the Tinonee Public School P&C Association or to P&C Federation⁹.

We promote respect, fairness and consideration for all volunteers, employees, children and young people.

A member of Tinonee Public School P&C Association

- Will not engage in any illegal activity whilst undertaking in P&C activities.
- Will not expose any child or young person too; aggressive, negative or bad language, conversations or correspondence that is personal or intimate in nature, imagery – including those available on mediums such as mobile phones or laptops that may be considered inappropriate.
- Will not discipline or attempt to discipline any child or young person.
- Will not engage in social networking relationships with any child or young person that a relationship has been established with directly during a volunteering activity.
- Will not undertake direct, individual communication with any child or young person.
- Will not physically touch a child unless under consent whilst administering first aid.
- Will undertake all activities in an inclusive way ensuring each child participating feels they are being treated equally.

All meetings of the Tinonee Public School P&C Association shall identify the policies and Code of Conduct as part of the Agenda.

All volunteers of the Tinonee Public School P&C Association will receive a copy of the Constitution, By-laws, Code of Conduct and all policies of the association.

1 <http://www.kids.nsw.gov.au/index.cfm>

2 <https://check.kids.nsw.gov.au/volunteer-declaration.php>

3 <https://check.kids.nsw.gov.au/background-check-consent.php>

4 <https://check.kids.nsw.gov.au/background-check-consent.php>

5 <http://kids.nsw.gov.au/uploads/documents/CSEP-ApplicationForm.pdf>

6 https://check.kids.nsw.gov.au/index.php#self-employed_how-do-i-know-if-my-certificate-is-still-valid

7 NSW Commission for Children and Young People, Level 2, 407 Elizabeth Street, Surry Hills NSW 2010 <http://kids.nsw.gov.au/> (02) 9282 7276

8 Sections 23 and 27 of the Children and Young Persons (Care and Protection) Act 1998 (NSW)

9 Locked Bag 40, Granville NSW 2142. 'Contact Us' via www.pandc.org.au